



# Winter Service Swale District/Team Handbook

---

2012-2013

V1 date July 2012



# Swale Winter Service District/Team Handbook

## Contents

### 1. KCC Highways policy statement and plan

This will be the document approved by Environment Highways and Waste policy overview and scrutiny committee

### 2. Winter service procedure

**During normal working hours the District Manager will deal with all winter service matters, including managing local action in snow/ice emergencies. The Duty Officer (DO) will assume control out of hours. The District Manager will also ensure that adequate support is provided to DO out of hours in emergency situations and that a suitable handover briefing takes place at the start and end of the normal working day. See Appendix 1 for personnel roles in winter service.**

2.1 The Duty Officer will commence duty at 12.00 hours on Friday until 08.00 the following Friday and will be responsible for all the actions below. Assistance will be given but the ultimate responsibility will be with the DO.

2.2 Immediately after 1400 hours daily the weather forecast/information will be available on email/telephone on 01622-221077. (Update forecasts may be available at 21.30 hours each day, or when issued.)

2.3 **Instructing and recording actions** –The DO will record action taken on the Winter Service action sheet (attached as Appendix 2). Email to Enterprise; this will instruct them of the action that is needed. Provide as much detail as possible on the form. In the event that additional actions are needed, confirm by phone with the Enterprise Duty Supervisor. If, in the opinion of the duty officer, or on a site check, different action is taken to that recommended by the Winter Duty Officer (WDO), please inform the WDO. Enterprise will be informed directly of the main action. Duty Officer will decide and instruct on any other action needed.

The winter service action sheet should also be copied by email to the relevant Priority Response Officer, District Manager and Area manager. The PRO will ensure that a WAMS order is raised as soon as practicable. The PRO will save the form in the designated folder on the KCC Highways system.

2.4 At weekends/bank holidays the winter forecast/action will be sent out at 14.00 hours or soon thereafter. In the event that a forecast is not

received the DO will phone the KCC forecast on 01622-221077 to receive forecast and instructions.

- 2.5 If there are any changes, i.e. rain, contact the Enterprise Winter Duty Supervisor as soon as possible to cancel/ amend the instruction and inform the WDO
- 2.5 A snow/ice emergency can only be declared by a Area Manager (AM). In the event of a snow/ice emergency being declared by the AM, strategic action should be considered, i.e. opening an Emergency Room and calling in other staff etc.
- 2.6 In a declared snow emergency the priorities are primary routes, secondary routes, recorded snow clearance priorities and finally anything reported by the public etc. All public reports are to be logged on the agreed spreadsheet (Appendix 3) This will usually be completed by the community liaison team who will also ensure that these enquiries are entered into the WAMS system and followed up accordingly.

### **3. Useful Phone numbers/sites**

#### **Weather**

KCC Weather	01622 221077
London Weather Consultancy Service	020 7241 3556 <i>number subject to tender</i>

#### **KCC Website**

The KCC website contains useful information such as:

- \* An interactive map of salting routes
- \* Information on how we salt the roads
- \* advice on driving during the winter months

The site can be accessed using the link shown below

[http://www.kent.gov.uk/roads\\_and\\_transport/highway\\_maintenance/winter\\_weather\\_maintenance.aspx](http://www.kent.gov.uk/roads_and_transport/highway_maintenance/winter_weather_maintenance.aspx)

### **Rotas for the cover of Winter Service Operations**

Version 11.12 v1  
Owner: Alan Blackburn

# Winter Service 2011/12

From 0900hrs on				To 0900hrs on				Duty Officer	
Monday	17	October	2011	Monday	24	October	2011	Alan Casson	
Monday	24	October	2011	Monday	31	October	2011	Toby Howe	
Monday	31	October	2011	Monday	07	November	2011	Alan Casson	
Monday	07	November	2011	Monday	14	November	2011	Earl Bourner	
Monday	14	November	2011	Monday	21	November	2011	Ian Lancefield	
Monday	21	November	2011	Monday	28	November	2011	Alan Casson	
Monday	28	November	2011	Monday	05	December	2011	Ian Lancefield	
Monday	05	December	2011	Monday	12	December	2011	Earl Bourner	
Monday	12	December	2011	Monday	19	December	2011	Toby Howe	
See Christmas Sheet									
Monday	02	January	2012	Monday	09	January	2012	Earl Bourner	
Monday	09	January	2012	Monday	16	January	2012	Alan Casson	
Monday	16	January	2012	Monday	23	January	2012	Jamie Watson	
Monday	23	January	2012	Monday	30	January	2012	Toby Howe	
Monday	30	January	2012	Monday	06	February	2012	Ian Lancefield	
Monday	06	February	2012	Monday	13	February	2012	Alan Casson	
Monday	13	February	2012	Monday	20	February	2012	Jamie Watson	
Monday	20	February	2012	Monday	27	February	2012	Mark Simmons	
Monday	27	February	2012	Monday	05	March	2012	Alan Casson	
Monday	05	March	2012	Monday	12	March	2012	Toby Howe	
Monday	12	March	2012	Monday	19	March	2012	Earl Bourner	
Monday	19	March	2012	Monday	26	March	2012	Jamie Watson	
Monday	26	March	2012	Monday	02	April	2012	Alan Casson	
Monday	02	April	2012	Monday	09	April	2012	Toby Howe	
Monday	09	April	2012	Monday	16	April	2012	Jamie Watson	

## Contact as per Duty Rota

Name	Mobile	Home	Work	Email
Earl Bourner				
Mark Simmons				
Toby Howe				
Ian Lancefield				
Alan Casson				
Jamie Watson				

## CHRISTMAS / NEW YEAR PERIOD 2011/12

From 0900hrs on				To 0900hrs on				Duty Officer	
Monday	19	December	2011	Tuesday	20	December	2011	Mark Simmons	
Tuesday	20	December	2011	Wed'sday	21	December	2011	Mark Simmons	
Wed'sday	21	December	2011	Thursday	22	December	2011	Mark Simmons	
Thursday	22	December	2011	Friday	23	December	2011	Mark Simmons	
Friday	23	December	2011	Saturday	24	December	2011	Mark Simmons	
Saturday	24	December	2011	Sunday	25	December	2011	Mark Simmons	
Sunday	25	December	2011	Monday	26	December	2011	Toby Howe	
Monday	26	December	2011	Tuesday	27	December	2011	Ian Lancefield	
Tuesday	27	December	2011	Wed'sday	28	December	2011	Earl Bourner	
Wed'sday	28	December	2011	Thursday	29	December	2011	Mark Simmons	
Thursday	29	December	2011	Friday	30	December	2011	Earl Bourner	
Friday	30	December	2011	Saturday	31	December	2011	Mark Simmons	
Saturday	31	December	2011	Sunday	01	January	2012	Toby Howe	
Sunday	01	January	2012	Monday	02	January	2012	Ian Lancefield	

Contact as per Duty Rota

Name	Mobile	Home	Work	Email
Earl Bourner				
Mark Simmons				
Toby Howe				
Ian Lancefield				
Alan Casson				
Jamie Watson				

Version 11.12 v1  
Owner: Alan Blackburn

## Senior Managers

John Burr	Director	
Spencer Palmer	Head of Highway Operations	
Carol Valentine	Highway Manager (West Kent)	
Toby Howe	Highway Manager (East Kent)	

## District Managers in Kent

Name	Position	District	Telephone number
Steve Rivers	Dist Mgr	Dover	
Pauline Rockett	Dist Mgr	Shepway	
Alan Blackburn	Dist Mgr	Swale	
Paul Valek	Dist Mgr	Thanet	
Alan Casson	Dist Mgr	Gravesham	
Chris Maw	Dist Mgr	Canterbury	
Julian Cook	Dist Mgr	Sevenoaks	
Ian Griggor	Dist Mgr	Dartford	
Mark Simmons	Dist Mgr	Tonbridge and Malling	
Richard Emmett	Dist Mgr	Maidstone	
Earl Bournier	Dist Mgr	Tunbridge Wells	
Lisa Holder	Dist Mgr	Ashford	

## Operations Engineers in Kent

Name	Position	District	Telephone number
Kevin Abell	Engineer	Canterbury	
Stephanie Wadhams	Engineer	Dover	
Kingsley Williams	Engineer	Thanet	
Lee Goodman	Engineer	Ashford	
James Bowen	Engineer	Shepway	
Mike Payton	Engineer	Sevenoaks	

Version 11.12 v1  
Owner: Alan Blackburn

Roger Beasley	Engineer	Dartford	
Sue Laporte	Engineer	Tunbridge Wells	
Graham White	Engineer	Maidstone	
Jez Massey	Engineer	Tonbridge & M	
Jamie Cunningham	Engineer	Swale	

**Other**

Name			Telephone number
KCC contact centre			08458 247800
Lone working phone nos			
Traffic Link (informs all radio stations)			
Police Force Control	Switchboard	(24/7)	01622 690690

**Enterprise**

**Enterprise - Emergency Works Duty Officer Rota**

**West Kent**

-

**East Kent**

-

Dartford, Gravesham, Tonbridge & Malling, Tunbridge Wells, Sevenoaks  
Ashford, Canterbury, Dover, Swale, Shepway, Thanet

Home

Mobile

**West Kent** Dennis Coe  
Steve Manser  
Ashley Clifton  
Paul Lyons

**East Kent** Dave Harden  
Colin Garnham  
Stewart Harman

Version 11.12 v1  
Owner: Alan Blackburn

<b>Week Commencing</b>	<b>West Kent</b>	<b>East Kent</b>
05 September 2011	Steve Manser	Dave Harden
12 September 2011	Dennis Coe	Stewart Harman
19 September 2011	Ashley Clifton	Colin Garnham
26 September 2011	Paul Lyons	Dave Harden
03 October 2011	Steve Manser	Stewart Harman
10 October 2011	Dennis Coe	Colin Garnham
17 October 2011	Ashley Clifton	Dave Harden
24 October 2011	Steve Manser	Stewart Harman
31 October 2011	Paul Lyons	Colin Garnham
07 November 2011	Dennis Coe	Dave Harden
14 November 2011	Ashley Clifton	Stewart Harman
21 November 2011	Steve Manser	Colin Garnham
28 November 2011	Paul Lyons	Dave Harden
05 December 2011	Dennis Coe	Stewart Harman
12 December 2011	Ashley Clifton	Colin Garnham
19 December 2011	Steve Manser	Dave Harden
26 December 2011	Paul Lyons	Stewart Harman

**Police Force Control** switch board (24/7) 01622 690690

**Tunnel Control Office** (for Ramsgate and Chestfield)

**Other numbers specific to your area.**

Buses - Arriva

Strategic contact (to discuss procedures etc): Glen Shuttleworth,  
Sheerness Depot Supervisor - Tony Harwood

Buses - Chalkwell

Contact: Andy Bates, Operations Manager:

<b>KENT HIGHWAY SERVICES (Swale)</b>
--------------------------------------

Duty Standby Officer Rota

*19 September 2011 to 23 April 2012*

Version 11.12 v1  
Owner: Alan Blackburn



## MAIN CALL OUT NUMBER

From noon on	To noon on	Duty Officer
19 September	26 September	Dan Pritchett
26 September	3 October	Ian Young
3 October	10 October	Alan Holden
10 October	17 October	Neil Tree
17 October	24 October	Dan
24 October	31 October	Ian
31 October	7 November	Alan
7 November	14 November	Neil
14 November	21 November	Dan
21 November	28 November	Ian
28 November	5 December	Alan
5 December	12 December	Neil
12 December	19 December	Dan
19 December	26 December	Ian
26 December	2 January	Alan
2 January	9 January	Neil
9 January	16 January	Dan
16 January	23 January	Ian
23 January	30 January	Alan
30 January	6 feb	Neil
6 feb	13 feb	Dan
13 feb	20 feb	Ian
20 feb	27 feb	Alan
5 March	12 March	Neil
12 March	19 March	Dan
19 March	26 March	Ian
26 March	2 April	Alan
2 April	9 April	Neil
9 April	16 April	Dan
16 April	23 April	Ian
23 April	30 April	Alan

**Swale duty officer rota KENT HIGHWAY SERVICES**  
**(SDO)**

Senior Duty Standby Officer Rota

*4 April 2011 to 2 April 2012*

From 0900 on	To 0900 on	Duty Officer
4 April 2011	11 April 2011	Trevor Irvin
11 April 2011	18 April 2011	Toby Howe
18 April 2011	25 April 2011	Bob White
25 April 2011	2 May 2011	Mark Simmons
2 May 2011	9 May 2011	Matthew Sims
9 May 2011	16 May 2011	Trevor Irvin
16 May 2011	23 May 2011	Bob White
23 May 2011	30 May 2011	Toby Howe
30 May 2011	6 Jun 2011	Matthew Sims
6 Jun 2011	13 Jun 2011	Trevor Irvin
13 Jun 2011	20 Jun 2011	Mark Simmons
20 Jun 2011	27 Jun 2011	Toby Howe
27 Jun 2011	4 July 2011	Toby Howe
4 July 2011	11 July 2011	Mark Simmons
11 July 2011	18 July 2011	Carol Valentine
18 July 2011	25 July 2011	Toby Howe
25 July 2011	1 August 2011	Bob White
1 August 2011	8 August 2011	Carol Valentine
8 August 2011	15 August 2011	Toby Howe
15 August 2011	22 August 2011	Toby Howe
22 August 2011	29 August 2011	Mark Simmons
29 August 2011	5 September 2011	Bob White
5 September 2011	12 September 2011	Carol Valentine
12 September 2011	19 September 2011	Bob White
19 September 2011	26 September 2011	Toby Howe
26 September 2011	3 October 2011	Mark Simmons
3 October 2011	10 October 2011	Carol Valentine
10 October 2011	17 October 2011	Toby Howe
17 October 2011	24 October 2011	Bob White
24 October 2011	31 October 2011	Carol Valentine
31 October 2011	7 November 2011	Mark Simmons
7 November 2011	14 November 2011	Bob White
14 November 2011	21 November 2011	Toby Howe
21 November 2011	28 November 2011	Mark Simmons
28 November 2011	5 December 2011	Carol Valentine
5 December 2011	12 December 2011	Bob White
12 December 2011	19 December 2011	Mark Simmons

Version 11.12 v1  
Owner: Alan Blackburn

<b>19 December 2011</b>	<b>26 December 2011</b>	<b>Toby Howe</b>
<b>26 December 2011</b>	<b>2 January 2012</b>	<b>Carol Valentine</b>
<b>2 January 2012</b>	<b>9 January 2012</b>	<b>Bob White</b>
<b>9 January 2012</b>	<b>16 January 2012</b>	<b>Toby Howe</b>
<b>16 January 2012</b>	<b>23 January 2012</b>	<b>Mark Simmons</b>
<b>23 January 2012</b>	<b>30 January 2012</b>	<b>Carol Valentine</b>
<b>30 January 2012</b>	<b>6 February 2012</b>	<b>Bob White</b>
<b>6 February 2012</b>	<b>13 February 2012</b>	<b>Mark Simmons</b>
<b>13 February 2012</b>	<b>20 February 2012</b>	<b>Toby Howe</b>
<b>20 February 2012</b>	<b>27 February 2012</b>	<b>Carol Valentine</b>
<b>27 February 2012</b>	<b>5 March 2012</b>	<b>Bob White</b>
<b>5 March 2012</b>	<b>12 March 2012</b>	<b>Mark Simmons</b>
<b>12 March 2012</b>	<b>19 March 2012</b>	<b>Toby Howe</b>
<b>19 March 2012</b>	<b>26 March 2012</b>	<b>Carol Valentine</b>
<b>26 March 2012</b>	<b>2 April 2012</b>	<b>Bob White</b>

Revised 26-7-11

**4. Farmer snow ploughs – see appendices for map of areas covered**

**5. Alphabetical list of roads & Traffic calming features**

Version 11.12 v1  
Owner: Alan Blackburn

## Traffic calming features

Church Road Murston	Speed cushions and width restriction
Langley road Milton	Speed cushions
Forge lane Upchurch	Traffic calming
Murston Road Murston	Traffic calming
The Street Bredgar	Traffic calming)
Tunstal Road Tunstal	Kerb build outs
The Street Doddington	Traffic calming)
Chilton Avenue Sittingbourne	Speed calming
South Avenue Sittingbourne	Traffic calming
Rock Avenue Sittingbourne	Traffic calming
Burley Avenue Sittingbourne	Traffic calming
School Lane Bapchild	Traffic Calming
St George Avenue Isle of Sheppy	Traffic calming
The Leas minster	Traffic calming
Haps Avenue Minster	Traffic calming
New Road Minster	Traffic calming
Warden Bay Road	Traffic calming
Rushenden Road	Traffic calming
Whitstable Road Faversham	Traffic calming

Bysing Wood Lane Faversham	Traffic calming
Oad Street	Traffic calming
Bramblehill Faversham	Traffic calming
Broomfield Road Faversham	Traffic calming
Brewery Road Sittingbourne	Traffic calming
Gadby Road Sittingbourne	Traffic calming
Sandford Road Sittingbourne	Traffic calming
Stanhope Avenue Sittingbourne	Traffic calming
Sydney Avenue Sittingbourne .....	Traffic calming
Sea side Avenue Minster	Traffic calming
High street Eastchurch	Traffic calming
Warden Road Eastchurch	Traffic calming
Leysdown Road Leysdown	Traffic calming
Playstol Road Newington	Traffic calming
Forge Lane Upchurch	Traffic calming
Ferry Road Iwade	Traffic calming
The Street Iwade	Traffic calming
School Lane Iwade	Traffic calming

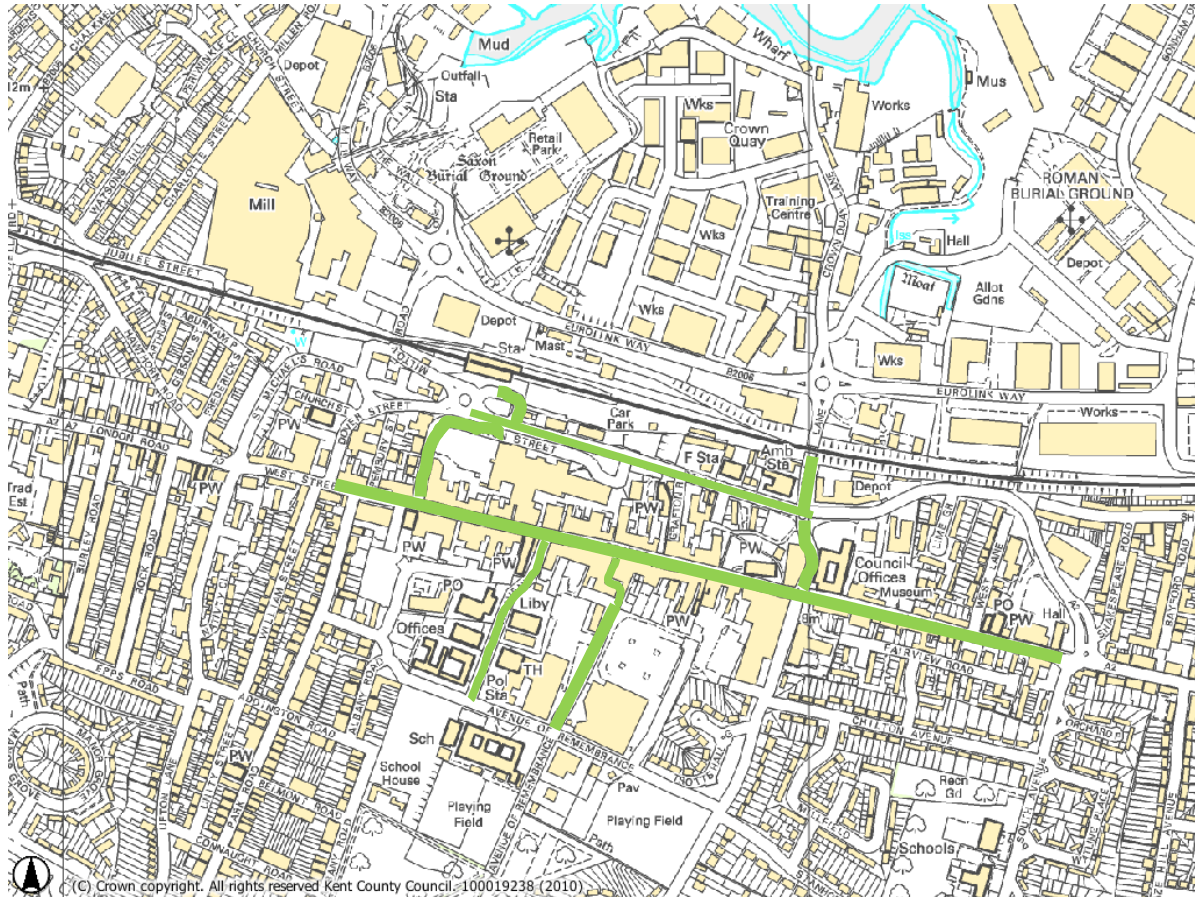
## Snow clearance priorities, with details by town/area in priority order

### Pavements

Version 11.12 v1  
Owner: Alan Blackburn

During snow days arrangements will be made to clear pavements in key town centre and other areas as identified and agreed by district council and KHS staff. The prioritised pavements/footways are identified in this document.

### Sittingbourne Town Centre



**Hospital**

Sittingbourne Memorial  
 Highsted Road, Sittingbourne, Kent, ME10 4DT 01795 418300

**Police Station**

Avenue of Remembrance Sittingbourne Kent ME10

**Fire Station**

Crown Quay Lane Sittingbourne

**Ambulance Station**

Crown Quay Lane Sittingbourne

**Railway Station**

St Michaels Road Sittingbourne

**Post Office**

Central Avenue

**SHOPPING CENTRES**

High Street, West Street, East Street

**COUNCIL OFFICES**

Swale House East Street

**INDUSTRIAL/COMMERCIAL**

Euro link Estate, Mill Way

**SCHOOLS**

Version 11.12 v1  
 Owner: Alan Blackburn

School Name	Address	Town	PostCode
Borden Grammar School	Avenue Of Remembrance	Sittingbourne	ME10 4DB
Canterbury Road Primary School	School Road	Sittingbourne	ME10 4SE
Challenger Project Centre The	Ufton Lane	Sittingbourne	ME10 1JB
Fulston Manor School	Brenchley Road	Sittingbourne	ME10 4EG
Grove Park Community School	Hilton Drive	Sittingbourne	ME10 1PT
Highsted Grammar School	Highsted Road	Sittingbourne	ME10 4PT
Lansdowne Primary School	Gladstone Drive	Sittingbourne	ME10 3BH
Meadowfield School	Swanstree Avenue	Sittingbourne	ME10 4NL
Milton Court Primary School	Brewery Road	Sittingbourne	ME10 2EE
Minterne Community Junior School	Minterne Avenue	Sittingbourne	ME10 1SB
Oaks Community Infant School	TheGore Court Road	Sittingbourne	ME10 1GL
Regis Manor Community School	Middletune Avenue	Sittingbourne	ME10 2HT
Sittingbourne Community College	Swanstree Avenue	Sittingbourne	ME10 4NL
South Avenue Infant School	South Avenue	Sittingbourne	ME10 4SU
South Avenue Junior School	South Avenue	Sittingbourne	ME10 4SU
St Peter's Catholic Primary School			
Sittingbourne	West Ridge	Sittingbourne	ME10 1UJ
Tunstall CE (Aided) School	Tunstall	Sittingbourne	ME9 8DX
	TheWestlands		
Westlands School	Avenue	Sittingbourne	ME10 1PF

Bapchild and Tonge CEP School	School Lane	Bapchild	ME9 9NL
Bobbing Village School	Sheppey Way	Bobbing	ME9 8PL
Borden CEP School	School Lane	Borden	ME9 8JS
Bredgar CEP School	Bexon Lane	Bredgar	ME9 8HB
Eastling Primary School	Kettle Hill Road	Eastling	ME13 0BA
Hartlip Endowed CEP School	The Street	Hartlip	ME9 7TL
Iwade Community Primary School	School Lane	Iwade	ME9 8RS
	Coldharbour		
Kemsley Primary School	Lane	Kemsley	ME10 2RP
Lower Halstow School	School Lane	Lower Halstow	ME9 7ES
Lynsted and Norton School	Lynsted Lane	Lynsted	ME9 0RL
Milstead and Frinsted CEP School	School Lane	Milstead	ME9 0SJ
Murston Infant School	Church Road	Murston	ME10 3RU
Murston Junior School	Sunnybank	Murston	ME10 3QN
Newington CEP School	School Lane	Newington	ME9 7LB
	Rodmersham		
Rodmersham School	Green	Rodmersham	ME9 0PS
Teynham Parochial CEP School	Station Road	Teynham	ME9 9BQ

Version 11.12 v1  
Owner: Alan Blackburn

**RETIREMENT HOMES**

Name	Address	Town
Berkeley House	Lynsted Lane	Lynsted
Byfield Court	Sheppey Way	Bobbing
Chaucer House	9/11 Chaucer Road	Sittingbourne
Court Regis	Middletune Avenue	Milton Regis
Newington Court Care Home	Keycol Hill	Newington
Beatha House	<a href="#">99 Tonge Road</a>	Murston
Beechfields	<a href="#">Conyer Road</a>	Teynham
Blair Park	<a href="#">Crown Road</a>	Milton Regis
Bridge House	<a href="#">115 Grovehurst Road</a>	Kemsley
Cartref House	<a href="#">22 London Road</a>	Sittingbourne
Doubleday Lodge	<a href="#">Glebe Lane</a>	Sittingbourne
Ellens Court	<a href="#">Lady Margaret Manor Road</a>	Doddington
Elvy Court	<a href="#">200 London Road</a>	Sittingbourne
Frognal Farmhouse	<a href="#">Lower Road</a>	Teynham
Hanningfield	<a href="#">99 London Road</a>	Sittingbourne
Hill Farm	<a href="#">15 Keycol Hill</a>	Bobbing
Insight	<a href="#">Brusons, 5 London Road</a>	Teynham
Northwood House (I L G)	<a href="#">28 London Road</a>	Sittingbourne
Park Road	<a href="#">78/82 Park Road</a>	Sittingbourne
Pine Lodge	<a href="#">32 Key Street</a>	Sittingbourne
Ulcomb House	<a href="#">24 London Road</a>	Sittingbourne
Welcome House - The Cedars	<a href="#">2 Hartlip Hill</a>	Hartlip
Westdene (I L G)	<a href="#">26 London Road</a>	Sittingbourne
Whiteleaf Cottage	<a href="#">Lower Road</a>	Teynham
Woodstock Residential Home	<a href="#">80 Woodstock Road</a>	Sittingbourne
Wurel House	<a href="#">135 London Road</a>	Sittingbourne



## SNOW CLEARANCE PRIORITIES

### Faversham Area

#### Hospital

Faversham Cottage Hospital  
Stone Street, Faversham, Kent ME13 8PS  
01795 563032

#### Police Station

Church Street Faversham Kent ME13

#### Fire Station

Ashford Road Faversham

#### Ambulance Station

Canterbury Road Faversham

#### Railway Station

Station Road Faversham

#### Post office

East Street

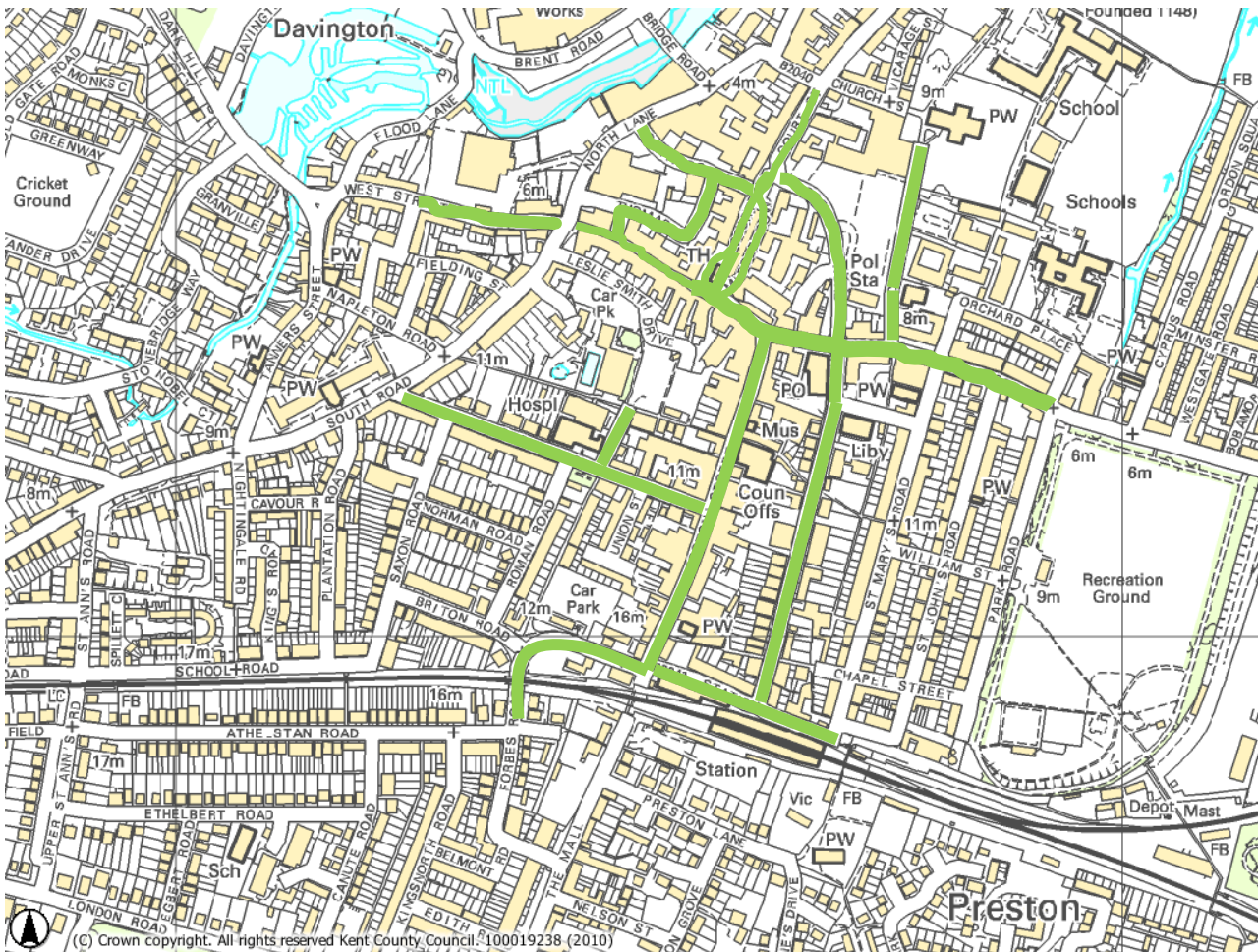
#### SHOPPING CENTRES

Preston Street, West Street, Market square

#### COUNCIL OFFICES

Preston Street, Court Street East Street, Crescent Road, Church Street

#### Town Centre Pavement Snow clearance areas



Version 11.12 v1  
Owner: Alan Blackburn



## SCHOOLS

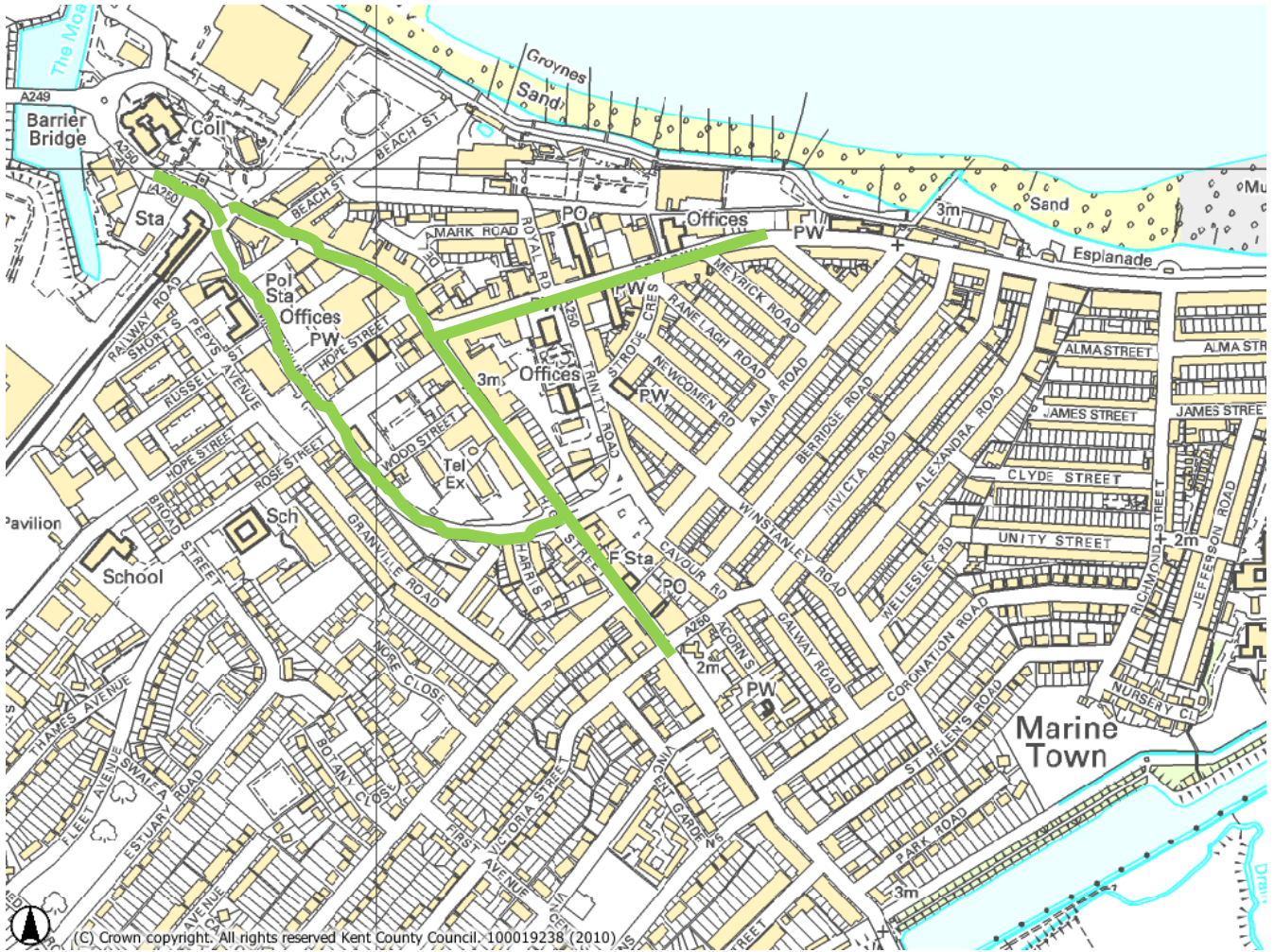
School Name	Address1	Town	PostCode
Abbey School	London Road	Faversham	ME13 8RZ
Bysing Wood Primary School	Lower Road	Faversham	ME13 7NU
Davington Primary School	Priory Row	Faversham	ME13 7EQ
Ethelbert Road Primary School	Ethelbert Road	Faversham	ME13 8SQ
Luddenham School	Luddenham	Faversham	ME13 0TE
Queen Elizabeth's Grammar School	Abbey Place	Faversham	ME13 7BQ
Selling CEP School	The Street	Faversham	ME13 9RQ
Sheldwich Primary School	Selling	Faversham	ME13 0LU
St Mary of Charity CE (Aided) Primary School	Sheldwich Orchard	Faversham	ME13 8AP
Boughton-under-Blean and Dunkirk Primary School	Place	Boughton-Under-Blean	ME13 9AW
Graveney Primary School	School Lane	Graveney	ME13 9DU
Hernhill CEP School	Seasalter Road	Hernhill	ME13 9JG
Ospringe CEP School	Forstal Water Lane	Ospringe	ME13 8TX

Name	Address	Town
Ashurst House	9 Briton Road	Faversham
Carnalea	5/9 London Road	Faversham
Cooksditch House Nursing & Residential Home	, East Street	Faversham
Kiln Court	Lower Road	Faversham
Mill House	Salters Lane	Faversham
Osbourne Court	Osborne Court Sumpter Way Lower Way	Faversham

## **SNOW CLEARANCE - PRIORITIES**

### **Isle of Sheppey**

<b>Hospital</b>	Sheppey Community Hospital Barton Hill drive Minster On Sea, Kent ME12 3LT 01795 879 100
<b>Police Station</b>	Millennium Way, Sheerness ME12 1PA
<b>Fire Station</b>	Church Road, Fire Station, Eastchurch, Sheerness, Kent ME12 4DH 01795 880725
<b>Ambulance Station</b>	Main Road, Queenborough, Kent, ME11 5DL
<b>Railway Station</b>	Railway Road, Sheerness, Main Road Queenborough
<b>Post offices</b>	Broadway Sheerness, Chaple Street Minster, Road Minster, High Street Eastchurch
<b>Shopping Centre</b>	High Street Sheerness



Version 11.12 v1  
Owner: Alan Blackburn

## SCHOOLS

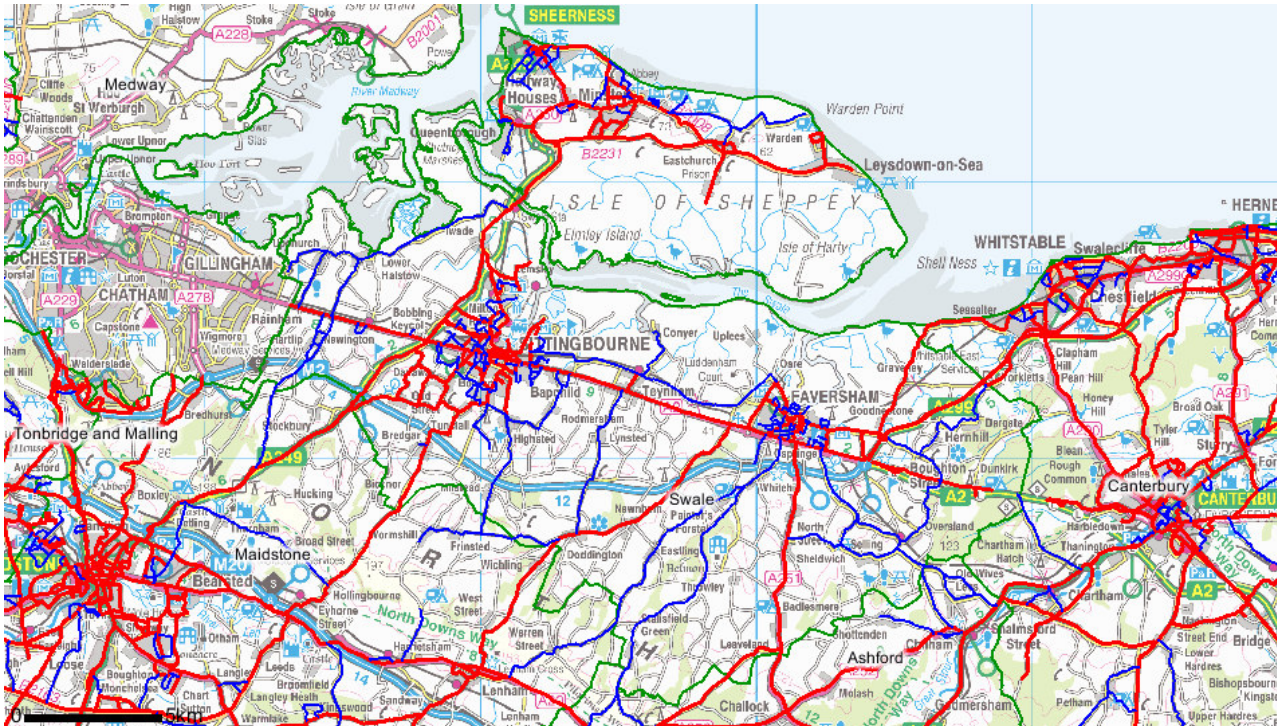
School Name	Address1	Town	PostCode
Cheyne Middle School The	Jefferson Road	Sheerness	ME12 2PU
Richmond Primary School	Nursery Close	Sheerness	ME12 2QT
Rose Street School	Rose Street	Sheerness	ME12 1AW
St Edward's RCP School Sheerness	68 New Road	Sheerness	ME12 1LN
West Minster Primary School	St Georges Avenue	Sheerness	ME12 1ET
Queenborough Primary School	Edward Road	Queenborough	ME11 5DF
Eastchurch CEP School	Warden Road	Eastchurch	ME12 4EJ
Danley Middle School	Halfway Road Southdown	Minster On Sea	ME12 3AU
Halfway Houses Primary School	Road	Minster On Sea	ME12 3BE
Minster College	Minster Road	Minster On Sea	ME12 3JQ
Minster in Sheppey Primary School	Brecon Chase	Minster On Sea	ME12 2HX
St Georges C of E (Aided) Middle School	Chequers Road	Minster	ME12 3QU
Eastchurch CEP School	Warden Road	Eastchurch	ME12 4EJ

## RETIREMENT HOMES

Name	Address	Town
Barton Court	New Road	Minster-on-Sea
Winchester House	455 Minster Road	Minster-on-Sea
Alma Lodge	<a href="#">15/17 Alma Road</a>	Sheerness
Alma Rest Home	<a href="#">19/23 Alma Road</a>	Sheerness
Avalon Residential Home	<a href="#">Sexburga Drive</a>	Minster on Sea
Blackburn Lodge	<a href="#">The Broadway</a>	Sheerness
Bromfield House Rest Home	<a href="#">316 Minster Road</a>	Minster-on-Sea
Insight - Eastchurch	<a href="#">83 High Street</a>	Eastchurch
The Island Home	<a href="#">Main Road</a>	Leysdown-on-Sea
Little Oyster	<a href="#">Seaside Avenue</a>	Minster-on-Sea
The Mount & The Olives	<a href="#">9/13 Delamark Road</a>	Sheerness
Neptune House	<a href="#">8/10 Neptune Terrace</a>	Sheerness
Oakdene Rest Home	<a href="#">165 Minster Road</a>	Minster-on-Sea
Sunny Fields	<a href="#">241 Queenborough Road Halfway</a>	Minster on Sea
Waterside	<a href="#">75 Marine Parade</a>	Sheerness
Welcome Home	<a href="#">Cliff View Gardens</a>	Warden Bay
Willows	<a href="#">The Broadway</a>	Minster-on-Sea



# Plans of primary and secondary routes



1:187240



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown Copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. 100019238 (2010)

## **6. Spot salt list i.e. wet spots on and off precautionary routes.**

**Roads containing wet spots detailed plans at Preston satellite depot list as of 10/10/10**

Highfield Road near jnc Admirals Walk

## **7. Snow Emergency primary actions**

Ensure that Kingsferry bridge and route from Sheppey way junction of A249 to Cowstead corner is kept clear

Ensure A2 is kept clear from Medway to Brenley Corner

Ensure B2231 Lower Road is kept clear From Cowstead corner to Leysdown

Ensure A299 is kept clear from Brenley corner to Swale boundary near Highstreet junction

Ensure all Hospitals, Police stations, Fire stations and Ambulance stations are accessible

Sittingbourne High Street area f/w as map - hand crew

Sheerness High street area f/w as map - hand crew

Faversham Town Centre f/w as map -hand crew

Primary and secondary gritting routes are passable

As primary objectives have been met and resource permits.

Snow clearing and treatment service will be directed out of town centres as secondary clearance maps access to Schools will be cleared as agreed with KCC education service as and when Schools are open access to and around doctors surgeries, nursing homes and retirement homes

## 8. Salt Bin Locations

Address	parish / town
Hawthorn Road - at junction with Chalkwell Road on railway side of road	Sittingbourne
St Paul's Street - near roundabout at junction with Chalkwell Road	Sittingbourne
Chalkwell Road - at junction with A2, opposite Country Club (pub)	Sittingbourne
Borden Lane - at junction with A2 on telephone box side of road	Sittingbourne
Grovehurst Road - on first bend from Iwade direction	Iwade
Swanstree Avenue - opposite No.80	Sittingbourne
St Michael's Road - along one way system	Sittingbourne
Sandford Road - at junction with Gadby Road	Sittingbourne
Sunny Bank - at junction with Church Road	Sittingbourne
Ambleside - at junction with Keswick Avenue	Sittingbourne
Cedar Close – up from junction of Glebe Lane	Sittingbourne
Victoria Road – junc A2 London Road	Sittingbourne
Gaze Hill Avenue – top of road by newer section	Sittingbourne
Panteny Lane - junction with School Lane	Bapchild
School Lane – on footpath by village hall car park	Bapchild
Church Road - junction of Blacketts Road	Tonge
Hollow Lane	Hartlip
Munns Lane	Hartlip
Mill lane Jnc A2	Hartlip
Grainey Fields	Hartlip
High Oak Hill - at top to the right of Bungalow (up against fence)	Newington
Church Lane - inside car park	Newington
Church Lane - on verge at junction	Newington
Church Lane - opp junc of Waldwell Lane	Newington
Wickham Close on corner of Wickham Close spur road (1 <sup>st</sup> left from A2)	Newington
Horsham Lane	Upchurch
Vicarage lane junction School lane in farmers field	Lwr Halstow
School Lane , Iwade - opposite 52	Iwade
- Dark Hill	Faversham
- Ashford Road - in layby opposite service road to 75 - 93 Ashford Road	Faversham
Bysing Wood Road - junction with Bysing Wood Road (cross roads on top of hill)	Luddenham
Stoney Road - by steps	Boughton
Church Road	Boughton
Thread Lane 2/3rds of way down hill from Boughton just up from No.3	Boughton
Thread Lane further along road just up from driveway of next property, by Holly Cottage	Boughton
North Lane, South Street	Boughton
Bull Lane on junction with The Charltons	Boughton



Boughton Church Road o/s Wellbrook Farmhouse side of entrance (almost opp Boughton Court)	Boughton
Colonols Lane - junction with The Street	Boughton
Colonols Lane - opposite No. 18 in cujl de sac	Boughton
Brickfield lane oppersite poplarview	Boughton
Clock House Lane by railway crossing	Brenley
RhodeCommon Road - junction with Jezzards Lane	Dunkirk
St Paul's Road - o/s Garages Nr Highview end	Dunkirk
Boughton Hill – approx 25m down hill from Courtenay House, at back of footway	Dunkirk
Horselees Road – o/s 38.	Dunkirk
Canterbury Road – almost opposite 2 New Cottages	Dunkirk
Horselees Road – opposite Burnt Oast Road	Dunkirk
Denstead Lane - junction with A2	Dunkirk
The Street - junction Church Road – adjacent to the telephone box	Oare
Uplees Road – near bus shelter, o/s “Monte Rose”	Oare
Uplees Road – by Twin Laloy Syndicate	Oare
Head Hill - opposite Poplar Hall	Graveney
Head Hill - by railway bridge	Graveney
Monks Hill Road - by railway crossing	Graveney
Sandbanks Road	Graveney
Brunswick Fields, Conyer	Teynham
Lower Road -Stone crosing (railway crossing)	Norton
Rushett lane 100m from faversham road Wrens Hill	Norton
Norton lane junc Lewson Street Road ( in recreation ground)	Norton
Lewson Street Road by pub wall at sharp bend	Norton
Conyer Road - junction with Osiers Road	Conyer
Lower Road - by Bennetts Gardens Cottages	Buckland
The Broadway, Minster - o/s No. 48	Sheppey
Queenborough Drive, Minster - at junction with Glenwood Drive - o/s “Havering” (unmade part)	Sheppey
Waverley Avenue, Minster - opp No. 3	Sheppey
Scarborough Drive, Minster - on hill along made-up section of road o/s No 103	Sheppey
Warden Road, opposite Mirimar	Sheppey
Plough Road, Eastchurch - opposite junction of Warden Road	Sheppey
Jenkins Hill, Eastchurch - on hill, left hand side travelling towards Leysdown	Sheppey
Main Road, Queenborough - by railway bridge	Sheppey
Southsea Avenue, Minster – o/s No.12 in location of natural spring	Sheppey
Augustine Road, Minster – near grassed area, side of No.21 Seaside Avenue	Sheppey
The Promenade, Leysdown - junc with Leysdown Road by telephone boxes	Sheppey
Southdown Road, Minster – top of road outside No.46	Sheppey
Rodmer Close, Minster – junction with Augustine Road	Sheppey
Banner way, Minster – junction with Admirals Walk	Sheppey
Warden Road, opposite Hearts Delight	Sheppey
School Lane - by chevron	Borden
Bannister Hill	Borden

Hearts Delight Road	Borden
Bexon Lane	Bredgar
Deans Hill	Bredgar
Wormdale Hill	Danaway
Stockers Hill	Rodmersham Green
Broadoak Road (Shell)	Milstead
Horn Hill - near gateway advertising signs (in West Cottage)	Milstead
Church hill - by Church	Doddington
Spratts Hill - junction with Margaret Manor Road	Doddington
Wychling Hill - at bottom of hill (Faversham Road West)	Doddington
Chequers Hill - halfway up hill	Doddington
Doddington to Newnham Road	Newnham
Champion Court Road (Sharsted Hill)	Newnham
George Inn Car Park	Newnham
Seed Road	Newnham
Straight Hill - near motorway bridge	Newnham
Newnham Lane - in dip near pink house – o/s Goose Meadow	Newnham
Lynsted lane at junc the street and Claxfield Road	Lynsted
Gravel Hill	Stalisfield
Hillside Road (opposite Woodsell)	Stalisfield Green
Thorney Croft Road	Stalisfield Green
Stalisfield Church Road - junction with Hillside Road	Stalisfield Green
Housefield Road	Stalisfield Green
Church Hill	Hernhill
Dargate Road	Hernhill
- Thread Lane – Outside Thread Cottage	Hernhill
South Street – just up from Crouch Lane	Oversland
South Street –opp Old Chapel	Oversland
South Street – opp North Lane	Oversland
Winding Hill	Selling
Winding Hill - junction with Featherbed Lane	Selling
Selling Road - junction with Church Lane by school	Selling
Selling Court - junction with Norman Road	Selling
Perry Wood - o/s Rose & Crown Public House	Selling
Selling Road - junction with Crouch Lane	Selling
Norman Road - junction with Perry Wood Road	Selling
Stone Stile - junction Beeches Road	Selling
junction Boughton Church Road, South Street	Selling
Sheldwich Lees Road - junction of Fisher Street Road	Sheldwich
Wilgate Green Road - junction with Throwley Road	Sheldwich
Bay Hill	Painters Forstal

Brogdale Road - junction with Vicarage Lane	Painters Forstal
Workhouse Road	Throwley Forstal
Forstal Road	Throwley Forstal
Bagshill Road - junction with Parsonage Stocks	Throwley Forstal
Kettle Hill	Throwley Forstal
Heel Road - junction with Pettfield Hill Road	Throwley Forstal

**The above salt bin list is to be amended for Winter 12/13 following a survey of all bin locations during September 12.**

New salt bin sites added during winter 11/12

Removed – Ashford Rd, Faversham – was there for gully empty plant  
 Minster, Rd, Minster Hill, Minster  
 Scooks Hill, Eastling Rd, Ospringe  
 Bagshill Rd j/w Throwley Rd  
 Shottenden Rd, bottom of Beacon Hill  
 Ashford Rd, Badlesmere  
 Manor Close, Queenborough  
 Thomas Rd, Murston  
 Bramley Way, Eastchurch  
 Anne Boleyn Way, Eastchurch  
 Perry Wood, Selling  
 School Lane, Iwade  
 Mallard Close, Iwade  
 Monins Rd, Iwade  
 Field End Place, Boughton  
 St Peters Rd, Boughton  
 St Pauls Rd, Boughton  
 School Lane, Boughton  
 Nine Ash Lane Boughton

New salt bins for winter 12/13

Admiral's Walk, Minster [ score 195 ]  
 Mansfield Rd, Iwade [ score 180 ]  
 Harold Road, Sittingbourne [ score 170 ]

## Amendments to salting routes for winter 12/13

Delete

Hilton Close, Faversham (added to Snowex route)

Add

Hillside Avenue, Rushenden

Swanstree Avenue, Sittingbourne

## One tonne salt bag sites

Stalisfield, Buckland, Bredgar, Rodmersham, Borden, Bobbing, Eastchurch, Leysdown, Warden, Lower Halstow, Upchurch, Newington, Milstead, Newnham, Newington

## Swale – Snowex & handsalt routes

Admiral's Walk, Minster

Gaze Hill Avenue, Sittingbourne

Footbridges over railway at Preston

Hilton Close, Faversham

Footbridge over A2 London Road, Faversham by builders merchants/school

## **9. Local agreements/actions with Districts/others**

Swale Bough council will be supplying contract labour when available to work with Kent Highway staff to clear town centre paths in a snow emergency details are being formulated and will be attached when finalised

Swale officer contact details to request additional labour in a snow emergency

### Street Cleaning Contract - SBC Officer Details

Alan Turner:

Jonathan Longley:

### Grounds Maintenance Contract - SBC Officer Details

Alan Marolia:

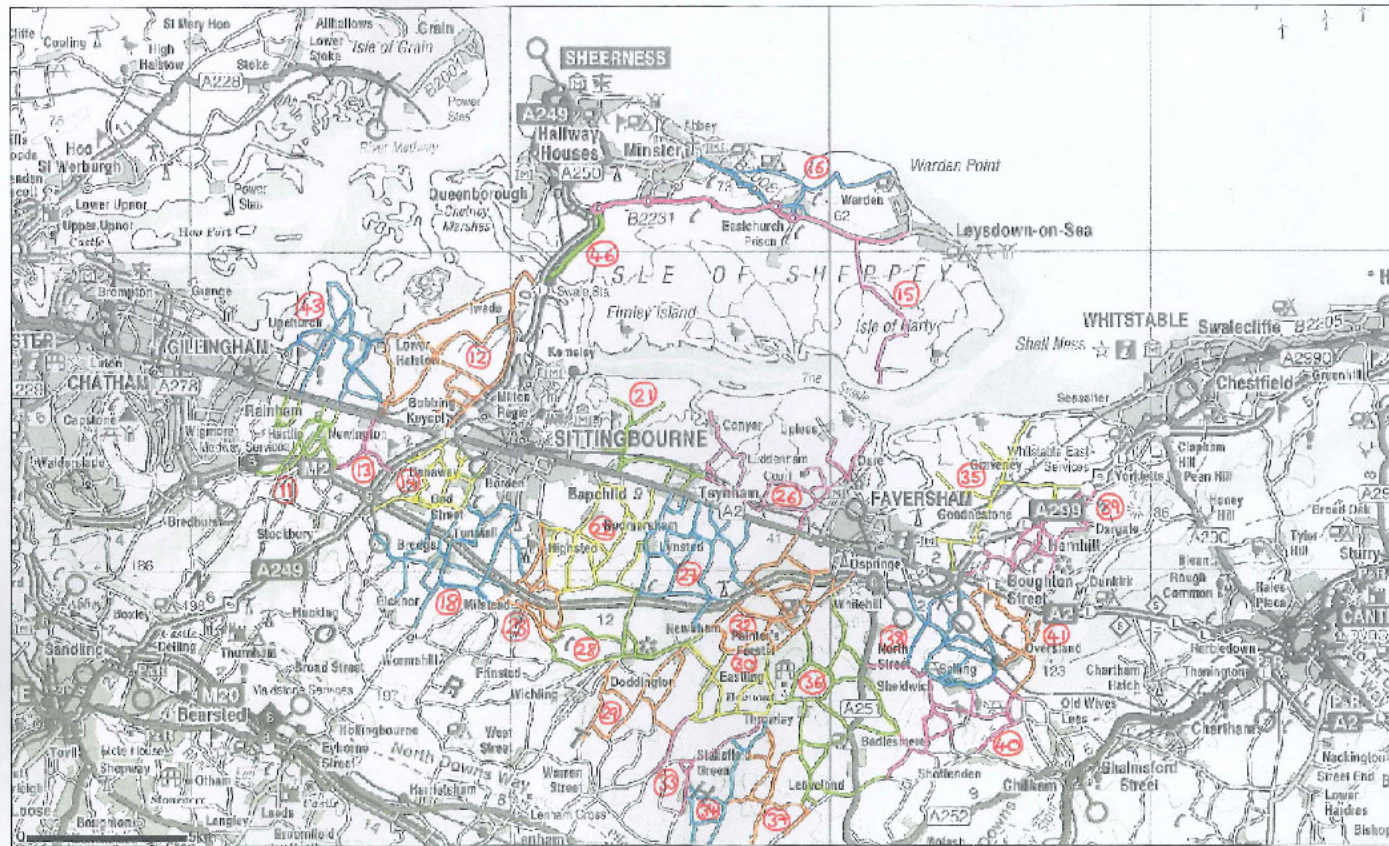
Contact notification address for Swale Borough Council Notification in a snow emergency

Mike Knowles :

## **10. Emergency local control centres**

Emergency control room at Swale Borough Council is not available





Test Map

Printed using GeoWeb by Ordnance Survey, 19 November 2010 at 16:45

This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office. Crown Copyright. Ordnance Survey material is the Crown's copyright and may be reproduced in whole or in part under the terms of the Open Government Licence (OGL) 2010.



[http://www.kent.gov.uk/kentview/printpage.asp?frameHeight=762&frameWidth=1022&title=Test Map&scale=120000&user=initials&orientation=landscape&mapsize=A3&showlegend=Yes](http://www.kent.gov.uk/kentview/printpage.asp?frameHeight=762&frameWidth=1022&title=Test%20Map&scale=120000&user=initials&orientation=landscape&mapsize=A3&showlegend=Yes)

12/11/2010

# Map of farmer snow plough routes for Swale

Version 1 11 12  
Owner: Alan Blackburn



## **Appendix 1**

### **Personnel Roles**

Standby Officer is the officer who assumes responsibility for Winter Service out of hours and is usually the same officer that would deal with all out of hours calls.

Winter Duty Officer (WDO) is the KHS officer who receives weather forecasts and decides the appropriate salting actions.

Enterprise Winter Duty Supervisor (EWDS) is the Enterprise officer who arranges the Enterprise out of hours WS actions

Area Manager (AM) will declare a snow/ice emergency when appropriate

District Managers will co-ordinate action during normal office hours in conjunction with the WDO and where necessary the relevant Area Manager